

## MEMORANDUM OF ASSOCIATION

**NAME OF THE SOCIETY** : The name of the society shall be  
**“RAM LAL ANAND COLLEGE ALUMNI ASSOCIATION”**

**REGISTERED OFFICE** : The Registered office of the society is situated at NCT of Delhi and at present at: **“WZ-139 C/3A Street No.2, New Mahavir Nagar, Tilak Nagar , New Delhi-110018”** for the time being, or at a place to be decided by the Executive Committee to operate on New Delhi level basis.

**WORKING AREA** : The society will operate its function in Delhi.

**AIMS AND OBJECTS** : The aims and objects for which the society is established are as follows:

**MAIN OBJECTS:**

1. To provide a forum for all Ram Lal Anand College, to connect, meet and interact, to promote and support each other in all areas.
2. To promote professional and socio---cultural interaction among the Alumni and their family members.
3. To build an active network of Alumni across India and the world
4. To encourage formation of chapters of the Association to increase participation of Alumni.
5. To organize lectures, symposia, workshops, conventions for the Alumni and also for the students of the College to share knowledge and experience and promote dialogue and debate.
6. To create awareness about the achievements, contribution and the rich heritage of the College amongst the Alumni, present students, workplaces, society and the media.

*Rajababu*  
President

*Gen. Secretary*  
Gen. Secretary

*Treasurer*  
Treasurer

7. To encourage the Alumni to take an abiding interest in the progress and development of the alma mater.
8. To promote and foster interest between the old and present students of the College.
9. To undertake, organize or promote such other activities which may be approved by the Members and the Executive Committee, particularly activities with civic or charitable and such other similar objectives related to the empowerment and education of women, human resource development and employment of alumnae, socio---cultural and economic issues that impact women and Alumni.
10. To help, encourage and assist the spread of education, and to render assistance, award scholarships / bursaries to deserving student and for this purpose to take all steps as may be necessary
11. To create, associate, or co---operate with any other Society or Association having the same or similar objects in such manner and to such extent as may be desirable or possible
12. To promote national integration through the destruction of barriers of caste, creed, colour, race and regionalism through the Members of the Association on a larger national and global scale.
13. To provide leadership in promoting and advocating the Objects of the Association
14. To mobilize resources for supporting the objects of the Association.
15. To collect, hold, manage, invest and deal with funds and monies of the Association, for the realization of the Objects as per the provisions of the law.
16. To acquire, purchase or otherwise own or take on lease or hire in the Union Territory of Delhi or outside, temporarily or permanently, any moveable or immoveable property necessary or convenient for the furtherance of the Objects of the Association
17. To employ and pay any staff as necessary or convenient for the furtherance of the Objects of the Association

- 2 -

*Rajababz*  
President

*Jan*  
Gen. Secretary

*Rajababz*  
Treasurer

18. To undertake all other lawful activities as are conducive or incidental to the above Objects and are beneficial to the interests of the College and/ Alumni.
19. The management and control of the Society shall be in the hands of a body or management (hereinafter referred to as "Governing body"), to be elected annually by the members of the Society. The Office Bearers of Governing body shall consist of any member who has studied or taught in Ram Lal Anand College. The Executive Members of Governing body shall consist of any member who has studied or teaching or taught or worked in Ram Lal Anand College. The Governing body shall carry out the day to day affairs of the Society in accordance with the rules and regulations as they may be framed or modified from time to time by the Society.
20. The following shall be the office bearers of the Governing body. The office bearers will be elected annually and as the members of the Society may decide from time to time.

Names:

1. Raja Babu
2. Shehnaz Saronwal
3. Dr. Awadhesh Kumar Jha
4. Tarun Srivastava
5. Nitin Agnihotri
6. Anuj Samvedi
7. Rajiv Kumar

**OTHER OBJECTS:**

1. To construct, maintain, extend, alter, repair or improve any portions of the premises acquired by society for the convenience of the society.
2. To frame bye-laws and rules & regulations for the conduct of the business of the society & its officers & its employees.
3. To do all such other lawful acts, deeds & things as are incidental or conducive to the attainment of the above objects or any of them.

All the incomes/earnings, movable and/or immovable properties of the society shall be solely utilised towards the promotion of its aims and objects only as set forth in this memorandum of association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the society or to any person claiming through any once or more at the present or past members. No members of the society shall have any personal claim on any movable or immovable properties of the society or make any profit whatsoever by virtue of his/her membership.

*Rajalata*  
President

*Jasmin*  
Gen. Secretary

*Rajalata*  
Treasurer

## GOVERNING BODY:

The names, Addresses, Occupations and Designations of the present Governing Body members to whom the management of the society is entrusted as required under section 2 of the Society Registration Act 1860 as applicable to National Capital Territory of Delhi are as under:

<u>S.No.</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation</u>
1	Sh. Raja Babu	R/o A-319, 3rd Floor, New Ashoka Nagar, New Delhi-110096	Service	President
2	Ms Shehnaz Saronwal	R/o D-55 Panchsheel Enclave New Delhi-110017	Service	Vice-President(i)
3.	Shri Awadhesh Kumar Jha	Room No 254, Sabarmati hostel, JNU, Delhi-110067	Teaching	Vice-President(ii)
4	Sh Tarun Srivastava	R/o H.no 11, New Manglapuri P.O Mehrauli New Delhi-110030	Advocate	General Secretary
5	Sh.Nitin Agnihotri	R/o Flat no-001 Tower -D1 Bharat City (Near Hindon Air Base) GZBD-201102	Service	Joint Secretary(i)
6	Sh. Anuj Samvedi	R/o 7/12 Ashok Nagar New Delhi-110018	Service	Joint Secretary(ii)
7	Sh. Rajiv Kumar	R/o WZ-139 C/3A, Street No.2 New Mahavir Nagar, Tilak Nagar, New Delhi- 110064	Teaching	Treasurer

Rajababu

Shehnaz  
05/01/18

Awadhesh  
05/01/17

Tarun

Agnihotri

Anuj

Rajiv

Rajababu  
President

Tarun  
Gen Secretary

Rajiv  
Treasurer

Treasurer

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*Rajababu*

*Shehnaz*

*Awadhesh*

*Tarun*

*Agnihotri*

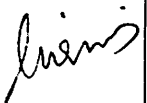

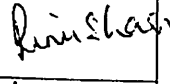

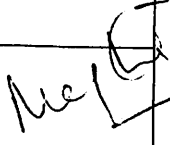
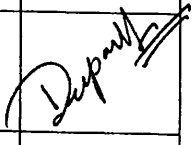
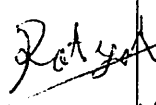
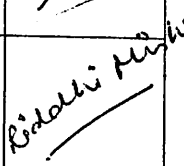


*Anuj*

*Rajiv Kumar*

## DESIROUS PERSONS

We the undersigned are desirous of forming a society named "WZ-139 C/3A Street No.2, New Mahavir Nagar, Tilak Nagar , New Delhi-110018"

under the Societies Registration Act, 1860, as applicable to the N.C.T. of Delhi, in pursuance of this Memorandum of Association:

<u>S.No</u>	<u>Name</u>	<u>Address</u>	<u>Designation</u>	<u>Signature</u>
1	Dr. Girish Mishra	R/o WZ-447/B, MS Block, Hari Nagar, New Delhi-110064	Member Executive	
2	Dr. Vijendra Mishra	R/o D-2 NIFTEM Campus Plot No-97 Sector 56 HSIIDC Kundli Sonapat -131028	Member Executive	
3	Dr. Renu Sharma	R/o 168, Narmada Apartments, Alkananda, New Delhi-110019	Member Executive	
4	Sh. Rohan Kumar	R/o Room No 309 Kaveri Hostel , JNU New Delhi-110067.	Member Executive	
5	Ms. Megha Chadha	R/o 11117A/ Doriwalan New Rohtak Road, New Delhi- 110005	Member Executive	
6	Sh. Deepanshu Arya	R/o C3/14A, Rajouri Garden, New Delhi-110027.	Member Executive	
7	Sh. Pranshu Katyal	R/o 232 Himgiri Apartments J block Vikaspuri New Delhi-110018.	Member Executive	
8	Ms. Riddhi Mishra	R/o 380 FF Near PNB ATM Chirag Delhi New Delhi-110017.	Member Executive	
9	Sh. Tuk Naryan	R/o Wz-30/1 First Floor, Gali Number 6, Guru Nanak Nagar, New Delhi-110018.	Member Executive	
10	Sh. Surjeet Singh	R/o RZ-86 A/2 Block Dharampura Extension Extn. Najafgarh, New Delhi-110043	Member Executive	

We, the several persons (including Governing body Members and Desirous person), whose names and addresses are given above, having associated ourselves for the purpose described in the Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several hands hereunto and forum ourselves into an Association under the Societies Registration Act, XXI of 1860 (Punjab Amendment) Act, 1957, as extended to the Union Territory of Delhi.

## **RULES AND REGULATION OF THE SOCIETY**

### **NAME OF THE SOCIETY**

The name of the society shall be “**Ram Lal Anand College Alumni Association**”

### **REGISTERED OFFICE OF THE SOCIETY**

The Registered office of the Society shall be at “**WZ-139 C/3A Street No.2, New Mahavir Nagar, Tilak Nagar , New Delhi-110018**”

### **DEFINITION**

In these rules and regulations unless there be anything in the context inconsistent therewith;

- a) The ‘Society’ means the society “**Ram Lal Anand College Alumni Association**”.
- b) The ‘Governing Body’, shall mean the Governing Body of Society as constituted by the Rules.
- c) The ‘Act’ means the “**Societies Registration Act, 1860**” or any modification thereof for the time in force.

*Rajab*  
President

*Jamun*  
Gen. Secretary

*Rajab*  
Treasurer



## MEMBERSHIP

### 1. Admission

The signatories to the memorandum of Associations and the office bearers of the Governing Body of the society shall be first members of the society. The membership of the society is open to any person or persons who has attained the age of majority and fulfils the terms and conditions of the society, without any discrimination of religion, caste, colour or creed, but subject to the approval of the Governing Body. If the membership is refused to a person, the reason for refusal shall be communicated to the person concerned.

### 2. Membership Fees & Subscription

The Membership Fees & Subscription shall be as under unless otherwise revised by the Governing Body of the society.

- Membership Fees Resident Indian: Rs. 500 (life time membership)

And

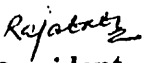
Rs. 250 (for 5 years, renewable on request)


- Non Resident Indian : US \$ 50

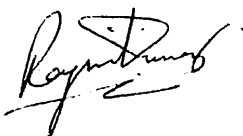
### 3. Cessation of Membership

Any member of the society shall cease to be a member:

- On the acceptance of his resignation from membership
- On his becoming insane or insolvent
- On his conviction of any offence in connection with the formation, promotion, management or conduct of affairs of society or a body corporate or of any offence involving moral turpitude.
- On death, liquidation or for non-attending without taking leave for absence from three consecutive meetings of the general body as the case may be.

  
President

  
Gen. Secretary

  
Treasurer

#### 4. Appeals

All the appeals should be referred to the Governing Body. The decision of the Governing Body shall be final.

#### 5. Refusal

The Governing Body of the society may refuse any person from being part of management provided the Governing Body records the reason for such refusal.

#### 6. Re- Admission

In case of member expelled by the Governing Body, the same can be re-admitted provided the member pays up all the dues to the society. However, the decision of the General Body shall be final.

#### 7. Rights & Privileges of Membership

Any member of the society has the right:

- To elect and to be elected in any election of the society
- To inspect accounts and the proceeding of the meeting of the society on appointment with the secretary.

#### GENERAL ASSEMBLY

All the members of the society constitute the General Assembly. The General

Assembly shall normally meet once in a year to review the working of the society.

However, if required, the meeting of General Assembly can be convened at any time, after giving a notice as specified in clause to the rules.

Rajababz

Janis.  
Gen Secretary

Rajababz  
Treasurer

## GENERAL BODY OF THE SOCIETY

All the members of the society shall be a part of the general body. The meetings of general body shall be held once in a year with 2/3<sup>rd</sup> quorum. No quorum shall be required in adjourned meeting. The notice period of the general meeting of the general body shall be 15 days. The following business shall be transacted in these meetings:

- i. To prepare annual programs & policies
- ii. To pass annual budget of the society
- iii. To appoint qualified auditor for conducting annual audit of the society
- iv. To discuss & to decide all such matters & issues which are directly or indirectly related to affairs of the society
- v. To consider any other business brought forward by the general body.

## GOVERNING BODY OF THE SOCIETY

### 1. **Members of the Governing Body**

The management of the affairs of the society shall vest in the Governing Body. The Governing Body shall consist of not less than 8 members and not more than 15 members who shall be elected by the members of the society.

### 2. **Register of Members**

The society shall maintain a register of members containing the said names, addresses, their occupations, the date of admission and cessation of membership. The register shall be kept open for inspection of the members of the society on requisition.

### 3. **Terms of Governing Body members**

The members of the Governing Body shall hold office for a term of one year from the date of appointment and shall be eligible for reappointment.

### 4. **Vacancy of Governing Body**

The vacancy shall be filled only if any member of Governing Body resigns, dies or ceases to be a member by nominee for balance term.

### 5. **Meetings of Governing Body**

The Governing Body shall meet as and when a meeting is convened by the chairman or is requisitioned by at least three members of the Governing Body provided it shall meet once in a calendar month.

### 6. **Notice of meeting**

At least 15 days' notice shall be given for meeting of the Governing Body. But in case of emergency, a President may call meeting without giving any prior notice.

### 7. **Quorum for the meeting**

- 11 -

  
President

  
Gen. Secretary

  
Treasurer

2/3<sup>rd</sup> members of the Governing Body, personally present shall form the quorum of the meeting.

#### **8. Decisions**

The Governing Body shall take decisions by the vote of majority. In case of equality of vote, chairman shall have a casting vote.

#### **9. Resolution by circulation**

A resolution by the majority of members of the Governing Body after circulation amongst the entire member present in India, shall be an effective and binding as resolution passed in the meeting of the Governing Body.

### **OFFICE BEARERS**

The society shall have the following office bearers

1. President
2. Vice President (2)
3. General Secretary
4. Joint Secretary (2)
5. Treasurer
6. Executive Members (Minimum 5 and Maximum 20)

### **FUNCTIONS OF OFFICE BEARERS**

#### **President**

- He shall preside all the meetings of the Governing Body
- He shall supervise work of other office bearers of the society

#### **General Secretary**

- He shall represent the society
- He shall keep and maintain all records including the register of members, minute book etc.
- He shall undertake all correspondence on behalf of society

- 12 -

*Rajakrishna*  
**President**

*Janu*  
**Gen. Secretary**

*Rajakrishna*  
**Treasurer**

- He shall convene all meeting and inform all members regarding the time, date, venue etc. for the meeting
- He shall perform all other functions as may be assigned to him

### **Treasurer**

- He shall collect subscription, gifts, grants, aid, donation etc. from the members, general public
- He shall be responsible for keeping and maintaining true and fair accounts of the society.

### **ELECTION**

The members of the Governing Body shall be elected & re-elected at the Annual Meeting by way of secret ballot paper. Every member shall have one vote. In case of equal voting, the Chairman shall have a casting vote.

### **BANK ACCOUNT**

The funds of the society shall be kept in the bank account with the College banker only. Bank account of the society shall be operated jointly by any two of these three:

The President or the General Secretary (in case of the unavailability of the President and the Treasurer (Compulsory) .

### **SOURCE OF INCOME**

The funds of the society shall consist of:

1. Admission Fees
2. Capital Fund
3. Donations & Gifts
4. Subscription & Donation from Members
5. Aid from government, charitable trusts, institutional & associations.

*Rajabada*

*Jan*

*Rajabada*

## MANAGEMENT OF FUNDS

All the income of the society shall be deposited in the designated bank.

## FINANCIAL YEAR

The accounts shall be prepared from 1<sup>st</sup> April to 31<sup>st</sup> March every year.

## BOOKS OF ACCOUNTS & INSPECTION

The books of accounts and other statutory records of society shall be kept at registered office and shall be kept open for inspection of the members of society.

## AUDIT

The annual accounts of the society shall be audited by chartered accountants appointed as auditor of the society.

## ANNUAL LIST

Every year a list of Governing Body office bearers and members shall be filed in the office of registrar of societies, Delhi as required u/s 4 of societies registration act, 1860.

## Alterations, Abridgement and Interpretation of the Rules:

These Rules may be altered, extended or abridged only upon the recommendation of the Executive Committee made by a majority vote of the Committee after giving ten days' prior notice of the specific meeting and thereafter approved by the General Body by a resolution passed by two---thirds majority of the Members, either in person or by proxy, in a meeting which would take place within one month of the first meeting.

In the event of any difference of opinion arising as to interpretation of the Rules and Regulations the decision of the Committee shall be final and binding.

### **AMENDMENT**

Any amendment in the memorandum and rules & regulation of the society shall be carried out in accordance with the procedure laid down u/s 12 and 12A of the societies Registration Act, 1860.

### **LEGAL PROCEEDINGS**

The society may sue or be sued in the name of its president as required u/s 6 of Societies Registration Act, 1860.

### **Ex---officio Members**

The immediate past President of the Association shall be an ex---officio member of the Executive Committee.

### **INCOME NOT TO REVERT**

The Income of the society from its donation or from any other sources shall be applied solely towards the promotion of the objects of the society as set out in its Memorandum of Association and no portion shall be distributed amongst any member of the society

### **DISSOLUTION**

The society may be dissolved in accordance with the procedure as laid down u/s 13 & 14 of Societies Registration Act, 1860.



**EXCLUSION OF PERSONAL RESPONSIBILITIES**

No member of the Governing Body shall be answerable or personally liable for any loss arising from the administration or application of the funds and properties of the society unless such loss or damage is caused through wilful default or breach of trust or culpable negligence on his part.

**APPLICABILITY OF THE ACT**

All the provisions of the Societies Registration Act, 1860 under XXI as extended to the National capital territory of Delhi will apply to this society.

**ESSENTIAL CERTIFICATE**

Certified that this is the correct copy of the Rules & Regulations of the Society.

SRINIVAS COLLEGE ALUR

Revised

Secretary

Signature  
Treasurer