



# रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय

बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 ( इंडिया )

## Ram Lal Anand College

University of Delhi

Benito Juarez Road, New Delhi-110021 (India)

Tel. No. : 011-24112557

Fax : 24112151

E-mail : rlac.du@gmail.com

rlac.bjr.du@gov.in

Website : www.rlacollege.edu.in

### General Instructions

1. The posts will be filled as per the Recruitment Rules of the University of Delhi. The qualification and other service conditions shall be such as prescribed by the University of Delhi/U.G.C. from time to time.
2. Those who are in employment with State/Central Govt/PSU must submit a "NO OBJECTION CERTIFICATE" from the employer at the time of submission of application/verification of documents or as asked to upload. Failure to submit/upload NOC by due date will lead to cancellation of candidature.
3. Application fee is to be deposited through online mode only as per the details given below. **Fees once paid shall not be refunded under any circumstances.**

Category	Fee
UR/OBC/EWS candidates	₹ 500/- (for each application)
SC/ST/ PwBD/Women candidates	Nil

Processing charges & Goods and Services Tax (GST) and any other charges are to be paid by the candidate to the concerned Bank/Payment Gateway integrator, as applicable.

4. Candidates should possess the prescribed educational qualification and experience as on the closing date of application.
5. Applications which do not meet the criteria given in this advertisement & / or incomplete applications are liable to be summarily rejected.
6. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material/information while submitting the application and self-certified copies/testimonials.
7. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Competent Authority of the College shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
8. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts only
9. Based on the declaration made by the candidate in their Online Application Form, a preliminary scrutiny will be made based on information provided in the application form before interview. All Selection will be made in order of merit. Qualified/selected candidates are subject to multi stage document verification in online/offline mode as



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prescribed including verification from original & others. If anyone is found not fulfilling the prescribed qualification/experience etc. claimed and any other eligibility criteria as per the advertisement published/uploaded, at any stage of process or after, his/her candidature will be treated as cancelled without any further notice.

10. Candidates called for interview shall do so at their own expenses. No TA/DA shall be paid.
11. The college shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are false or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the college.
12. **The last date of submission of online application form is 25.11.2022 till 11:59:59 p.m. or two weeks from the date of publication in Employment News, whichever is later for this advertisement.**
13. The College shall not be responsible for any delay/loss of Application Forms/Admit Card/Documents due to technical reasons.
14. Applications received without complete information or without requisite fees shall be rejected.
15. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the college reserves the right to modify/cancel/withdraw any communication made to the candidate.
16. Please note that all future correspondence regarding the interview shall be uploaded on the college website only or/and sent to the email ID provided by the candidates. Candidates should ensure that the email ID provided by them is correct in all respects. The candidates should check their email (including spam) & college website on a regular basis. If any information is delayed due to technical reasons, the college would not be responsible for the same.
17. In case of any problem, send an email to **rlarecruitment2022@gmail.com**

**PRINCIPAL**



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### Instructions for filling online application form

1. The candidates are instructed to read carefully the detailed instructions before filling the online application form and confirm their eligibility with regard to qualification/experience/age etc. before submitting the online application form.
1. **College will accept the application form through online mode only.** Applications other than online mode will **not** be accepted and will be rejected summarily.
2. Before filling the online application form, the following should be kept ready:
  - Scanned photograph
  - Scanned signature
  - Scanned documents
3. Field with (\*) marks are mandatory and essential to be filled by the candidate.
4. In order to avoid last minute rush, the candidates are advised to apply early enough. The college will not be responsible for any network problem or any other such type of problem.
5. Only short-listed candidates who are found apparently eligible based on the details given in the online application form will be called for interview.
6. The date of interview will be notified on the college website. Interview call letter will not be sent by Post. Candidates are required to check the college website on regular basis.