



# रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय  
बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

## Ram Lal Anand College

University of Delhi

Benito Juarez Road, New Delhi-110021 (India)

Tel. No. : 011-24112557

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E-mail : rlac.du@gmail.com

rlac.bjr.du@gov.in

Website : www.rlacollege.edu.in

RLAC/Notice/2020/ 59

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## NOTICE

In accordance with the notification dated May 30, 2020 pertaining to the Open Book Examinations (OBE) for final year students enrolled in undergraduate programmes of all streams, the students are hereby informed that they may avail the facility of appearing in the OBE using the college infrastructure. The college is extending the facility of ICT based infrastructure for the convenience of all willing students. In case the students wish to avail the facility, they may send a request to the college authorities latest by June 25, 2020 at [rlac.du.obe@gmail.com](mailto:rlac.du.obe@gmail.com). However, the use of the infrastructure facility is subject to the following –

1. The students must get with them from home sufficient plain A-4 sheets along with other stationary material required to attempt the OBE.
2. The students should get their own study/reading material/ books. No such material shall be provided by the college.
3. The seating arrangement has been decided by the college authorities wherein a maximum of 10 students shall be seated in one room and not more than 1 student per course shall be allowed to be seated in the same room.
4. The students must have due regard to the social distancing norms to ensure the safety of all concerned.
5. The students are mandated to wear face masks throughout their stay in the college and during the exam and keep personal hygiene such as use of hand sanitizers, avoid touching surfaces, avoid coughing or sneezing in public etc.
6. The entry of the students shall be subject to thermal screening and the students feeling unwell shall not be allowed to enter the college premises.
7. To ensure the safety and well being of the students, the college has decided that it will be feasible to limit the number of students to 50 per session. Therefore only first 50 students submitting their willingness would be permitted to use the college ICT facilities for OBE in each session.



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8. Students who have already registered with the college to avail the aforesaid facility shall be permitted to enter the college premises. No walk-in students will be allowed in any case.
9. The registered students must report to the college at-least 15 minutes before the commencement of the OBE in each session. Further, students are advised to avoid overcrowding outside the college gate.
10. The college will also help the needy students by forwarding their PDF of answer sheets to Exam branch in case they are unable to upload the answers on DU portal in time. In order to do so, the students must send their answers in **PDF format only** immediately to the college at email address [rlac.du.obe@gmail.com](mailto:rlac.du.obe@gmail.com) with a covering letter specifying their Name, University Roll Number, Course, Semester, title of the paper and correct UPC of the relevant paper. **However, the students are advised to exercise this option in emergency only. The college will be forwarding the answer sheet received by it to University Exam branch and will not be responsible for any loss or non-receipt of the same due to some technical errors/network issues.**
11. Please note that canteen will remain closed during examinations.

Wish you all the very best for the upcoming examinations.

  
PRINCIPAL