



# RAM LAL ANAND COLLEGE

## (UNIVERSITY OF DELHI)

BENITO JUAREZ ROAD, NEW DELHI-110021

### ACTION TAKEN REPORT to be presented on 29<sup>th</sup> November 2018

1. Chinese and Japanese Language Courses: Curriculum is designed and is awaiting GB approval.
2. The FDP on Modern-innovative methods of Teaching has been scheduled for next semester. The Modules have been designed.
3. FDP on Emotional Intelligence has been scheduled on 4-5<sup>th</sup> January 2019.
4. A Two days Workshop for Non-teaching staff on ICT tools is being planned and the modules have been prepared.
5. The curriculum for course on Human values, life skills and ethics has been designed. The modalities for its introduction from next semester will be discussed.
6. Mentors have been assigned to all college students by the Principal. A register has been given to all teachers to record the details of meetings conducted.
7. A series of meetings of Principal, IQAC Coordinator and NAAC coordinator with TICs and Society conveners was held and a format for report writing for various events have been given to all faculty members.
8. College has introduced Alumni Registration fees of Rs 500/- for all final year students and a form for their records will also be introduced from this session
9. Parent Teacher meeting to be held in the month of Oct-Nov 2018 has been rescheduled for next semester due to paucity of time because of NAAC peer team visit.
10. A high efficiency scanner has been purchased for office and all documents are being converted to digital format.
11. Office staff is in process of digitalising the certificates of students admitted in current session.
12. Result analysis of the session 2017-18 have been received from the departments of Statistics, Hindi, BJMC, Microbiology, Computer Science, Commerce, Political Science, BMS and English.

*Prerna Diwan*

Dr Prerna Diwan  
Co-ordinator, IQAC

*Rakesh Gupta*

Dr Rakesh Kumar Gupta  
Principal and Chairman